

Date: 22 October 2012



Hinckley & Bosworth  
Borough Council

*A Borough to be proud of*

**To: Members of the Ethical Governance and  
Personnel Committee**

Mr DW Inman (Chairman)  
Mr DC Bill  
Mrs R Camamile  
Mrs WA Hall  
Mr KWP Lynch

Mr JS Moore  
Mr K Morrell  
Mr LJP O'Shea  
Ms BM Witherford

Copy to all other Members of the Council

(other recipients for information)

Dear member,

There will be a meeting of the **ETHICAL GOVERNANCE AND PERSONNEL COMMITTEE** in the Council Chamber on **TUESDAY, 30 OCTOBER 2012** at **10.30 am** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen  
Democratic Services Officer

**A G E N D A**

1. APOLOGIES
2. MINUTES OF PREVIOUS MEETING (Pages 1 - 6)  

Minutes of the meetings of the Standards Committee on 5 & 11 April 2012 and the Personnel Committee on 18 April 2012 are attached and Members are asked to agree these as an accurate record due to both of these Committees having now expired and therefore being unable to agree the minutes.
3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES  

To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.
4. DECLARATIONS OF INTEREST  

To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the agenda.**
5. QUESTIONS  

To hear any questions received in accordance with Council Procedure Rule 10.
6. LOCALISM ACT 2011 - STANDARDS REGIME (Pages 7 - 18)  

The Code of Conduct, process for dealing with complaints and Register of Interests form as agreed by Council are attached.
7. COUNTY WIDE CODE OF CONDUCT  

Members will be informed of the progress of discussions to establish and adopt a county-wide Code of Conduct.
8. PARISH COUNCILS  

Members will be informed of the current situation regarding parish and town councils within Hinckley & Bosworth in terms of the Code of Conduct and Register of Interests.
9. DECLARING INTERESTS  

The Committee will discuss the requirements to declare interests in light of the new requirements.
10. TRAINING ON THE NEW REQUIREMENTS  

Training for Members of the Ethical Governance & Personnel Committee and for all Councillors will be discussed.
11. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY